

MT. MCKINLEY BANK

APPLICATION FOR EMPLOYMENT

This application must be thoroughly completed in order for the applicant to be considered for employment, and will remain current with the Human Resources Department for 30 days from the date of application.

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, or other protected classifications.

Name _____ Date of Application _____

Telephone Number _____ Social Security Number _____

Address _____
Street City State Zip

POSITION(S) APPLYING FOR 1. _____ **2.** _____

What date would you be able to start? _____ Wage or salary desired? \$ _____

How did you learn of this opening? _____

Are you aware of the essential functions of the position(s) you are applying for, and can you perform these essential functions with or without reasonable accommodation? Yes No

Have you worked for the Mt. McKinley Bank before? Yes No

Are you over 18 years of age? Yes No

Are you authorized to work in the U.S. on an unrestricted basis? Yes No

Are there any hours or days you cannot or will not work? _____

Are you interested in Part-Time or Full-Time employment?

Have you ever been convicted of a felony? Yes No (Conviction will not necessarily disqualify an applicant for employment.) If yes, describe conditions: _____

EDUCATION

TYPE	NAME & LOCATION OF SCHOOL	YEAR GRADUATED	MAJOR	DIPLOMA/ DEGREE
High School				
College/Univ./Trade				
College/Univ./Trade				
Other Training/Education				

In addition to your education and work history (reverse side), what other experiences, skills or qualifications do you have that would make you a candidate for a position with our company? _____

WORK HISTORY

Most Recent Employer			Address	Telephone
Start Date	Starting Salary: \$	Per	Starting Position	
End Date	Ending Salary: \$	Per	Position on Leaving	
Name and Title of Supervisor				
Description of Duties			Reason for Leaving	
Previous Employer			Address	Telephone
Start Date	Starting Salary: \$	Per	Starting Position	
End Date	Ending Salary: \$	Per	Position on Leaving	
Name and Title of Supervisor				
Description of Duties			Reason for Leaving	
Previous Employer			Address	Telephone
Start Date	Starting Salary: \$	Per	Starting Position	
End Date	Ending Salary: \$	Per	Position on Leaving	
Name and Title of Supervisor				
Description of Duties			Reason for Leaving	
Previous Employer			Address	Telephone
Start Date	Starting Salary: \$	Per	Starting Position	
End Date	Ending Salary: \$	Per	Position on Leaving	
Name and Title of Supervisor				
Description of Duties			Reason for Leaving	

May we contact your present employer? Yes No
 May we contact your previous employers? Yes No If no, please specify _____

PERSONAL REFERENCES
 (Not including former employers or relatives)

Name and Occupation	Address	Phone Number

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Company to make an investigation of any of the facts set forth in this application. I understand that proof of identity and legal authority to work in the U.S. must be provided at the time of hire.

I understand that employment at this Company is "at will," which means that either I or the Company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis.

Applicant's Signature _____

Date _____

Mt. McKinley Bank

Background Investigation Disclosure Statement

As a part of the employment procedures with Mt. McKinley Bank, I understand that a consumer credit report, previous employment verification(s) and/or criminal background check may be obtained on any potential new hire. My signature authorizes the procurement of any or all of these by Mt. McKinley Bank as part of the pre-employment background investigation. If hired, this authorization shall remain on file and shall serve as an ongoing authorization for Mt. McKinley Bank to procure consumer credit reports and/or criminal background checks at any time during my employment period.

Applicant Name: _____

Social Security Number: _____

Address: _____

If the position I am applying for requires driving, I authorize Mt. McKinley Bank to conduct a search regarding my record with the Division of Motor Vehicles.

License Number: _____

Expiration Date: _____

Signature

Date